



Dear Designer,

The 2<sup>nd</sup> Annual Festival of Trees, Garrett County will be held Wednesday, November 25<sup>th</sup> – Saturday, November 28<sup>th</sup>. The 4-day event features Family Night, Seniors Day with Holiday Bingo, Kid's Day including Breakfast with Santa, free activities and crafts, plus the "T'was the Night Before" Preview Party and Auction where all displays are for sale.

The 2008 inaugural year brought in roughly 600 visitors and a successful event. On display were 28 themed trees, 19 wreaths and table decorations, 5 gingerbread houses and 2 holiday cakes. The first ever Santa Brunch was sold out and Kid's Day was an overwhelming home run as kids were entertained for hours visiting with Santa, making crafts, playing games, meeting holiday characters, writing letters to Santa and decorating cookies in Santa's Bakery. The proceeds of the 1<sup>st</sup> Annual Festival of Trees, Garrett County benefitted the Dove Center, Garrett County's Domestic Violence Shelter and Resource Center. The Dove Center provides assistance to those who become victims of domestic violence and assault, along with counseling services for both abused and abusers. The Center also offers court assistance and counseling to help families, women, men and children.

The area of "Mrs. Claus' Corner" is new for 2009! With so many talented crafters, knitters, quilters, felters and sewers in the area...we felt this would be a prime area to showcase their work! Designers are encouraged to develop a theme through their exhibit. Sincere thanks is extended in advance to all those designers who will contribute to the display. This invitation is extended to any designer(s) who would like to contribute to the success of the event.

This package includes all the information you will need to participate in the Mrs. Claus' Corner exhibit at the Festival of Trees. The information is also available on the Festival of Trees, G.C. website at [www.fotgc.com](http://www.fotgc.com). Please read all portions carefully and return the contract to the Festival of Trees, P.O. Box 2366 or chair no later than November 7<sup>th</sup>. Any questions can be directed to Edna Forsyth at the email address or phone number below.

Your interest and support for this cause is greatly appreciated. We look forward to working with you in The 2<sup>nd</sup> Annual Festival of Trees of Garrett County, which in turn, benefits our community.

Yours truly,

Edna Forsyth  
Chair, Mrs. Claus' Corner Committee  
Home: 301-387- 9193 Cell: 240-442-4020  
Email: [emf416@cebridge.net](mailto:emf416@cebridge.net)



**2009 Festival of Trees**  
*Garrett County*

**Mrs. Claus' Corner**  
**Designer Policies & Procedures**

The creative designer entries are the heartbeat of the Festival of Trees and it's success. Submitting an entry provides you with a unique opportunity to contribute to an event that works in partnership with The Dove Center and The Garrett County Chamber of Commerce. Your exhibit will be viewed and enjoyed by many visitors to the event.

**Dates:** November 25 to November 28, 2009  
**Place:** Oakland Community Building/Armory

**Important Dates**

**Mrs. Claus' Corner Exhibits: *Delivery and Set-up***

Date: Tuesday, November 24, 2009

Time: 10:00 am to 7:00 pm

Location: Oakland Community Building  
North Eighth and High Streets

**All entries must be delivered no later than 10 am on Wednesday, November 25, 2009. Exhibits may be delivered by 7 pm on Tuesday, November 24<sup>th</sup> if you are unavailable to deliver on Wednesday.**

**Contact Information**

**Edna Forsyth, Mrs. Claus' Corner Committee Chair**

Phone: 301-387-9193

Email: [emf416@cebridge.net](mailto:emf416@cebridge.net)

**Festival of Trees, Garrett County**

P. O. Box 2366

Mt. Lake Park, MD 21550

Fax: 301-334-2152

Website: [www.fotgc.com](http://www.fotgc.com)

## **MRS. CLAUS' CORNER EXHIBITS**

**Design:** Your creation is limited only by the extent of your imagination, by size restrictions and by stability for display and moving. A source of electricity will be available if needed to use lights/power in your design.

**Entry Items:** **New for 2009, this category will include: Felting, Quilting, Knitting, Crocheted, Appliquéd work.**

**Note:** The Oakland Community Center, where these structures will be on display for the four days of the Festival, has no humidity control. The structures are auctioned during the festival or Auction Evening and moved following the Festival. Please keep these factors in mind when designing your entry. All structures are wrapped with plastic wrap for pick-up.

## **GENERAL INFORMATION**

All exhibits in Mrs. Claus' Corner must be delivered on Tuesday,, November 24, 2009 between 10 am and 7 pm, or by 10 am on Wednesday to The Oakland Community Center. **10 am is the DEADLINE!!**

All exhibits, home décor and crafts become the property of the Festival of Trees. They will be auctioned during the festival and all proceeds will benefit the Dove Center.

## 1. SPONSORSHIP

- The name of the Entry, the designer(s) and any other donor / sponsor name will be printed in the program and on display cards. Designation / recognition in the program will be as follows:
  - The item is entirely donated by the Designer (or a sponsor is obtained), recognition of “Donated By” will be given underneath the Designer name in the Mrs. Claus' Corner section of the program and on the display card; the donor / sponsor will also be recognized in the appropriate category in any written material where other Festival sponsors are recognized.

## 2. DESIGNER COMPETITION & PEOPLE'S CHOICE AWARDS

- The Festival has independent judges who volunteer their time to judge the various entries submitted by the designers. The categories for Mrs. Claus' Corner are:

Stockings, Wreaths, Placemats, Napkins, Table Runner, Table Linens (group of 2 or more previous items), Apron, Tree skirt, Ornaments/Tree decorations, Decorative pillow, Quilt, Throw, Wall hanging, Other. Entries will be judged in the afternoon of Wednesday, November 25, 2009.
- The judges make their subjective decision as to First, Second and Third placement. Ribbons, provided by the Festival, are displayed by the appropriate entry in preparation for the Auction Evening / silent auction and will remain in place during the entire Festival. The judges, at their discretion, may select a “Best of Show” in any category.
- The People's Choice Award, as the name implies, is decided by a “monetary” ballot vote on Tree exhibits completed by the general public attending the Festival. Visitors will be allowed to vote for their favorite exhibit in the Tree category only.

## 3. DESIGNER APPRECIATION & RECOGNITION

- **One** ticket will be allocated to each designer (of wreaths, center pieces and swags) for the “Twas the Night Before” Preview Party & Auction. If you would like another ticket to this featured event, a ticket (s) can be purchased prior to the event. *This ticket will also allow the designer free festival admission during any general festival session.*
- Additional admission tickets for general admission or specially ticketed events (ie Breakfast with Santa) can be purchased throughout the course of the Festival.

**REGISTRATION FORM – MRS. CLAUS' CORNER**

DESIGNER/CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

I agree to create: (Check ONE of the following). **NOTE: A separate form must be filled out per entry. Please make copies as required.**

- |  |                                       |                                       |                                       |                                |
|--|---------------------------------------|---------------------------------------|---------------------------------------|--------------------------------|
| <input type="checkbox"/> Stocking (1)          | <input type="checkbox"/> Wreath       | <input type="checkbox"/> Napkins      | <input type="checkbox"/> Placemats    | <input type="checkbox"/> Apron |
| <input type="checkbox"/> Stockings (2 or more) | <input type="checkbox"/> Table Runner | <input type="checkbox"/> Table Linens | <input type="checkbox"/> Pillow       | <input type="checkbox"/> Quilt |
| <input type="checkbox"/> Wall Hanging          | <input type="checkbox"/> Ornaments    | <input type="checkbox"/> Tree Skirt   | <input type="checkbox"/> Other: _____ |                                |

*For judging purposes, please indicate which category applies:*

Professional Category (have received formal training)                       Non-Professional Category

**For Program and Display Card:**

TITLE OF PLANNED ENTRY: \_\_\_\_\_

DESCRIPTION/STORY ABOUT ENTRY: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

METHOD/MATERIALS USED: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

NAME(S) OF DESIGNER (as it should appear in the program): \_\_\_\_\_

DONOR/SPONSOR, IF APPLICABLE (as it should appear in the program): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

ADDRESS: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

APPROXIMATE VALUE OF DONATION (If applicable) \$\_\_\_\_\_

I agree to create and supply the above mentioned exhibit item(s) following the guidelines provided. I will allow the Festival of Trees, Garrett County to sell my donated work for any amount. I also agree to have my donated work photographed and have my name appear on credits in any publication.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

I/we the designer(s) have read and agree to comply with all conditions and regulations as set out and outlined in the Designer Policies & Procedures.

I/we the designer(s) understand that all decorations must comply with fire, building and health codes.

I/we the designer(s) understand that entries will be accepted at the discretion of the Festival who reserves the right to refuse the acceptance of any entry if it is deemed to be inadequate or not suitable. Such discretion is the sole and exclusive right of the Festival.

I/we the designer(s) understand that all items designed/decorated become the property of the Festival of Trees and will be available for auction during the Festival or Auction Evening.

I/we the designer(s) understand that my entry may be photographed for publicity purposes and that such photo along with credits become the property of the Festival.

I/we the designer(s) understand that the purchaser information and selling price of any item is kept strictly confidential by the Festival.

Designer Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form by November 7, 2009 to:**

**ATTENTION: Edna Forsyth**

**By Mail:**                      **or**                      **By Fax:**                      **or**                      **By email:** [emf416@cebridge.net](mailto:emf416@cebridge.net)  
Festival of Trees    301-334-2152  
P. O. Box 2366  
Mt. Lake Park, MD 21550

**The following information will assist the Mrs. Claus' Corner Committee and Festival of Trees volunteers to answer any questions the public may have about your entry.**

What are your reasons for designing/decorating an item for the Festival of Trees? \_\_\_\_\_

Are the decorations handmade? If so, please describe. \_\_\_\_\_

What Theme did you choose for your entry? Please explain. \_\_\_\_\_

Please estimate how long it took/will take to design/craft your entry? \_\_\_\_\_

What else can you tell us about your decorations/design? \_\_\_\_\_

Tell us about yourself, your organization, your community group: \_\_\_\_\_

Anything else you may want us to know: \_\_\_\_\_

<p><b>If you are not interested this year, please complete the following and return this page only.</b></p> <p>Name: _____ Phone: _____</p> <p>Address: _____</p> <p>_____ <i>I cannot participate in 2009 but wish to leave my name on the mailing list for 2010.</i></p> <p>_____ <i>I cannot participate in 2009 and do not wish to receive any further information in the future.</i></p>
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**Please return by November 7, 2009 to**

**Festival of Trees, Garrett County**  
P.O. Box 2366  
Mtn. Lake Park, MD 21550  
ATTENTION: Edna Forsyth

**FAX: 301-334-2152**

**Edna Forsyth, Mrs. Claus' Corner Committee Chair**  
**Phone: 301-387-9193**  
**Email: [emf416@cebridge.net](mailto:emf416@cebridge.net)**